

Contract User Guide for ITS19

ITS19: Oracle Software and Services

UPDATED: 04/25/2018

Contract #:	ITS19
MMARS MA #:	ITS19*
Initial Contract Term:	11/16/2004 to 06/30/2008
Maximum End Date:	6/30/2018 for maintenance and support only
Current Contract Term:	Through 6/30/2018 for maintenance and support only
Contract Manager:	Marge MacEvitt, (617) 720-3121, marge.macevitt@state.ma.us
This Contract Contains:	Volume discounts

*The asterisk is required when referencing the contract in the Massachusetts Management Accounting Reporting System (MMARS).

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Contract Summary

This contract is for obtaining Oracle technical support and maintenance only. It has been extended through the earlier of 6/30/2018 and the effective date of ITS64, the successor contract to ITS19. This contract will be replaced by ITS64. Please see the previous Contract User Guide, also posted on COMMBUYS, for information about the products, services, and terms that were available before the contract was reduced to maintenance and support only.



Benefits and Cost Savings

Maintenance and support costs are based on percentage of the licenses at the time of purchase. Due to volume discounts, some of the current licenses were acquired at a considerable cost savings.

Find Bid/Contract Documents

To find all contract documents, including this Contract User Guide, RFR, specifications, price lists, maintenance terms, and others visit COMMBUYS.com and search for ITS19. [Here](#) is a direct link to the Contract.

Who Can Use This Contract

Applicable Procurement Law

Executive Branch Goods and Services: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00;

Eligible Entities

Please see the standard list of Eligible Entities on our [Who Can Use Statewide Contracts](#) webpage.

Subcontractors

The awarded vendor's use of subcontractors is subject to the provisions of the Commonwealth's Terms and Conditions and Standard Contract Form, as well as other applicable terms of this Statewide Contract.

Pricing, Quote and Purchase Options

Purchase Options

Please see the documents under "Agency Attachments" to the Contract on COMMBUYS for maintenance and support terms. Maintenance and support may only be obtained existing licenses and SaaS subscriptions. No new licenses or subscriptions may be obtained.

Pricing and Acquisition Methods

Services may be obtained via direct purchase order to the vendor.

Product/Service Pricing

Please see "Interim Contract through 2/28/17 with signed contract, terms, and pricing", found under "Agency Attachments" to the Contract on COMMBUYS, for pricing.

Setting Up a COMMBUYS Account

COMMBUYS is the Commonwealth's electronic Market Center supporting online commerce between government purchasers and businesses. If you do not have one already, contact the COMMBUYS



Help Desk to set up a COMMBUYS buyer account for your organization: (888)-627-8283 or COMMBUYS@state.ma.us.

When contacting a vendor on statewide contract, always reference ITS19 to receive contract pricing.

Submitting a Requisition through COMMBUYS

Go to the [Job Aids for Buyers](#) webpage, select the *Purchase Orders* section, and choose the *How to Create a Release Requisition and Purchase Order (Contract Purchase)* job aid.

How to Use this Contract

Request a quote to continue maintenance and support or subscription services from the Oracle representative who generally works with your Agency or Department, or see [Vendor List and Information](#).

Instructions for MMARS Users

MMARS users must reference the MA number in the proper field in MMARS when placing orders with any contractor.

Contract Exclusions and Related Statewide Contracts

Only maintenance and support or subscription continuations may be obtained under this contract.

Additional Information/FAQs

Performance and Payment Time Frames Which Exceed Contract Duration

All agreements for services entered into during the duration of this Contract and whose performance and payment time frames extend past 6/30/2018 (the Contract end date) shall remain in effect for performance and payment purposes only, limited to the time frame and services established per each written agreement. No new agreements may be executed after the Contract has expired.

Strategic Sourcing Team Members

- Marge MacEvitt, Operational Services Division, is the only Team member presently employed by the Commonwealth.



Vendor List and Information

Vendor	Master Blanket Purchase Order #	MMARS Vendor Code and Vendor Line	Contact Person	Phone #	Email
ORACLE AMERICA, INC	<u>PO-16-1080-OSD03-SRC01-00000006542</u>	VC6000264 646, 3	Greg St. Angelo	(603) 770-7596	<u>Greg.stangelo@oracle.com</u>

*Note that the vendor record on COMMBUYS is the official system of record for vendor contact information.